



DAV PUBLIC SCHOOL KOYLA NAGAR

APPLICATION FORM FOR TRANSPORT

SESSION 2025-26

The Principal,
DAV Public School
Koyla Nagar- Dhanbad

Passport Size
Photo

Sub :- Application for availing School Bus Facility

Respected Sir

Kindly allow my ward Master/Miss _____
Admission No _____ Class _____ Sec- _____ to avail school bus facility for the
session 2025-2026. My child will be boarding the school bus at (Bus Stop) _____
_____ and will be dropped back to same bus stop after the
school.

I declare that my ward will obey the rules and guidelines provided by the competent authority of
the school and others. I will pay the bus fees regularly. I also understand that school has all the right
to stop the bus facility in case of any in-disciplinary act.

Signature of Parents

Mobile No- _____

Note:-

1. Bus facility will not be canceled after the month of **September every** year. It is only accepted in case of students desiring to discontinue the school or taking TC.
2. Parents need to submit hand written request for cancellation of bus facility in one month before or in lieu of one month of payment.
3. Students have to collect and carry the **School bus Card**, without this no students will be allowed to board the school bus.
4. Parents availing Bus Facility from long back are also need to fill the form.
5. Bus fee will be **charged for 12 months** i.e. **April to March every session**.

OFFICE USE ONLY

BOARDING POINT ALLOTTED..... BUS NO.....

TRANSPORT CHARGE Rs. PER MONTH

SIGNATURE OF TRANSPORT INCHARGE /Office.....

Principal
DAV Koyla Nagar

TRANSPORT RULES

1. School Transport cannot be claimed as a right.
2. School Transport will only be provided in the regular school timing and on school working days.
3. Please attach one photograph on the transport form and one photograph is to be submitted along with the said form.
4. Parents are not allowed to accompany their wards in the bus.
5. In case of emergency, the school will not be able to run the bus or compensate:
 - (a) Sudden breakdown of the vehicle.
 - (b) Sudden sickness of the driver.
 - (c) Shortage of Fuel.
 - (d) Any other unavoidable incident.
6. In case the child is dropped by the parents to the School or collected by the parents from the School, the fact must be brought to the notice of the concerned driver/ conductor through the School Office / Transport In charge.
7. No student shall be allowed to use the School transport one way. In every case transport fee will be charged for both ways.
8. For any change in the bus arrangement written request stating adequate reason there of should be made to the School office / Transport In charge. Change of transport route cannot be claimed as matter of right. This will be allowed subject to the availability of seat in desired bus route.
9. Temporary change of routes for a few days cannot be allowed under any circumstances.
10. Only the students who have been allowed to avail the school bus are permitted to travel at the stipulated time of arrival and departure. Any student leaving the school early/late has to be collected by the parent/guardian.
11. There can be an increase in the transport fee in the middle of the session if the price of fuel or taxes raised suddenly by the government.
12. The transport facility can be withdrawn if the student availing the transport exhibits any kind of indiscipline.
13. Manhandling of the School Staff by any Parent or Guardian under any circumstances is an offence; in such cases transport facility shall be immediately withdrawn and adequate legal action will be taken.

For Parents

I confirm that I have read and understood the terms and conditions of the school transport given and agree to comply with them. I am also aware that the new transport charges will apply for the session 2024-25

Parent's signature..... Parent's

Name.....

Relation with Student..... (Only Father or Mother Should Sign this Form)